



Position Description	
Position Title:	Dhelkunya Dja Policy – Trainee
Location:	<i>Bendigo (Flexible) Open to remote working if required</i>
Term:	<i>Full-time (Part-time considered)/ Fixed Term (12 months)</i>
Classification:	<i>Negotiable (dependent on skills and experience) + superannuation</i>
Reports to:	Program Manager – Dhelkunya Dja Policy
Designated Djaara position:	This is a designated position for a Djaara person and is covered under Section 12 (Special Measures) of the Equal Opportunity Act 2010.

Overview of Corporation

Dja Dja Wurrung Clans Aboriginal Corporation (DDWCAC) trading as DJAARA actively works to progress the aspirations of the Dja Dja Wurrung community. It is incorporated under the Corporations (Aboriginal and Torres Strait Islander) Act 2006 (CATSI Act) and is regulated by the Office of the Regulator of Indigenous Corporations (ORIC). Established in 2004, the principal objectives and responsibilities of the corporation are to:

- Promote the health and wellbeing of the Dja Dja Wurrung People.
- Protect and promote the laws, culture, property rights and human rights of the Dja Dja Wurrung People.

The DDWCAC is also a Registered Aboriginal Party the sole owner of Dja Dja Wurrung Enterprises Pty Ltd (DDWE). Our businesses include natural resource management, cultural awareness and tourism.

In 2013, the DDW People achieved a Recognition and Settlement Agreement (RSA) with the State of Victoria, which formally recognises the DDW people as the traditional owners for part of Central Victoria. The DDW people nominated the DDWCAC as the 'traditional owner group entity' for the purpose of the settlement, meaning it holds and manages the settlement on behalf of the DDW people.

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DJA DJA WURRUNG CLANS ABORIGINAL CORPORATION TRADING AS DJAARA

Located at 13-15 Forest Street, Bendigo Vic 3550

ICN: 4421



Primary Purpose of the Position:

This role is an opportunity for a Djaara person who wants to develop a career and experience in policy, community engagement and/or land management. The role will also build skills in professional writing, research and communication.

The Dhelkunya Dja Policy – Trainee role is a traineeship opportunity that will support the Dhelkunya Dja Policy team to build partnerships between DJAARA and the government.

The position is expected to learn from and support the manager. The position responsibilities include:

- Communicating with Djaara members and the government (local, state and federal);
- Documenting Djaara traditional knowledge;
- Reviewing government policies and strategies related to land management; and
- Advocating for Djaara rights and sharing culture to the broader community

Key Requirements

The position requires an interest in:

1. Contributing to Djaara's future (self-determination);
2. Building good communication skills (writing and speaking);
3. Learning about policy, land management and the government;
4. Recording and saving (documenting) Djaara traditional knowledge; and
5. Learning how to research and review data and information.

Learning Opportunities:

The role provides an opportunity for the Trainee to study a Certificate III or IV in one of the following areas:

- Business; or
- Community Services.

A minimum of three hours per week during work time is required to be dedicated towards study for the Certificate III or IV for a full-time Trainee. The certification can be completed in 12 months or less.

How to Apply

If you would like more information on this position, please contact Tony O'Loughlin, Program Manager – Dhelkunya Dja Policy on 0427 476064 or tony.oloughlin@djadjawurrung.com.au; or Cassandra Lewis, General Manager on 0458 303 077.