



Position Description	
Position Title:	Communications Lead
Location:	Bendigo and Central Victoria
Term:	Fixed-term (2 years)
Classification:	SCHADS; Social and Community Services- Level 5
Reports to:	Program Manager Planning and Strategy

Overview of Dja Dja Wurrung Clans Aboriginal Corporation trading as DJAARA

Dja Dja Wurrung Clans Aboriginal Corporation (DDWCAC) trading as DJAARA is the Traditional Owner entity of the Dja Dja Wurrung Native Title Full Group. The purpose of the corporation is to further the aspirations of the Dja Dja Wurrung Native Title Holders through the implementation of the Dja Dja Wurrung Recognition and Settlement Agreements. The DDWCAC has responsibilities as a Registered Aboriginal Party that includes: the provision of high-quality policy advice; to provide strategic leadership by developing and leading key initiatives; and to continuously improve the capacity, integrity and independence of the Dja Dja Wurrung Traditional Owners.

Overview of Dja Dja Wurrung Enterprises Pty Ltd trading as DJANDAK

Dja Dja Wurrung Enterprises Pty Ltd (DDWE) is the business solely owned by Dja Dja Wurrung Clans Aboriginal Corporation (DDWCAC). Trading as Dumawul, we provide a range of cultural tourism, education and design services aligned to the aspirations and rights of the Dja Dja Wurrung as the recognised Traditional Owners of an area of central Victoria. Dumawul compliments the services provided by Djandak in landscape development, natural resource management and environmental conservation, together enabling achievement of the Dhelkunya Dja Country Plan.

Our Values

DDWE's success is attributed to the knowledge and skills of our people. To maintain and exceed current levels of success and to progress with confidence, it is essential that we continue to employ people who are aligned to our values and can commit to these behaviours – *Passionate and Proud, Respect, Accountability, Integrity and Knowledgeable*.

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DJA DJA WURRUNG CLANS ABORIGINAL CORPORATION TRADING AS DJAARA

Located at 13-15 Forest Street, Bendigo Vic 3550

ICN: 4421



Our Vision

To create a high quality, professional and profitable Aboriginal business, that satisfies the clients needs, and the Dja Dja Wurrung people by providing job opportunities, financial security and self-determination.

Dja Dja Wurrung Clans Aboriginal Corporation (DDWCAC) is an Equal Opportunity Employer, with a commitment to merit, equity and diversity in the workplace. It is DDWCAC aim to provide a safe and comfortable workplace that is free of discrimination and harassment.

Scope of Position

Support Project and Strategy Managers in the Planning and Design team in the delivery of design and interpretation of Djaara values

Purpose of Position:

Situate Djaara values in the landscape and built environment through design and collaboration.

- Lead and support collaborative design with Djaara through a range of design methodologies
- Project management of cultural interpretive design projects including architecture and signage
- Creation of strategic frameworks according to cultural values

Accountability

- Lead and support the Djaara centred design process to embed Djaara values in the landscape and built environment
- Project manage design projects and be responsible for deliverables
- Facilitate collaboration and interpretation of Djaara values
- Analyse and synthesise Djaara cultural values
- Utilise a Human Centred Design approach to be able to manage projects, interpret culturally sensitive information
- Collaboratively develop materials with Djaara

Reporting Relationships:

Reports to	Program Manager Planning and Strategy
Supervises	Planning and Design Trainee



Key Selection Criteria

- Relevant Djaara knowledge, degree in Communications Design or equivalent experience
- Human Centred Design expertise
- Ability to analyse and synthesise cultural values appropriately
- Collaboration skills
- Understanding of Djaara rights or least 3 years experience of having worked with other Traditional Owners
- Awareness of culturally appropriate processes and understanding of Indigenous Cultural Intellectual Property ICIP
- Outstanding verbal and written communication skills
- Project Management experience
- Landscape design experience and interpretive signage experience will both be well regarded but not essential

Other Relevant Skills, Knowledge and Qualifications

To work with the Dja Dja Wurrung Group, applicants must have:

1. An understanding of the importance of Country to Djaara and the recognition of Dja Dja Wurrung as the traditional owners of central Victoria.
2. An ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander people.
3. A commitment to and understanding of Dja Dja Wurrung culture.
4. A commitment to Aboriginal self-determination.

Personal Skills Required:

1. A commitment to safe work practices.
2. Capacity and willingness to accept direction and to work as part of a team in a multi-skilled working environment.

Other Requirements

The successful applicant must possess and maintain a current Victorian Driver Licence and be prepared to work predominantly across the Dja Dja Wurrung Recognition and Settlement Agreement Area and other locations (such as Melbourne) from time to time.

Privacy Notification

Dja Dja Wurrung Enterprises Pty Ltd affirms that the collection and handling of



applications and personal information related to your employment will be consistent with the requirements of the Information Privacy Act 2000.

CONTACT PERSON	
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